



ROCK VILLAGE HALL

reply to:

www.rockvillagehall.co.uk

BOOKING FORM

Chris Marriott

Little Bullockhurst
Quarry Road,
Rock,
Nr Kidderminster,
Worcs
0751 747 5823

Please complete and return within 14 days to confirm your booking.

Date posted to Hirer: _____

Name :

Organisation :

(If appropriate)

Address :

Contact number _____

Alternative Contact _____

Number and relationship to hirer _____

Purpose of Hire _____

I/we wish to hire: **Entire venue** **Meeting room** **Main hall**
(Delete as appropriate)

FROM- Date _____ Time _____

UNTIL - Date _____ Time _____

I enclose the hiring fee of _____ £

Hire of Table Cloths (if required) @ £5 per cloth _____ £

Plus a separate refundable deposit against damage of _____ £ 100.00*

TOTAL ENCLOSED £

Payment should be in two separate cheques payable to '**Rock Village Hall**'. The cheque against damage will be destroyed following the event. If you would prefer this to be returned to you, please enclose a self addressed envelope including stamp with your payment. Once payment is received, confirmation of the booking including receipt will be sent to you.

I/we have read and agree to the **Terms and Licensing Conditions** for hire of Rock Village Hall

Signature _____ Date _____

* **The deposit cheque should be dated the date of your event**